



BOUGHTON-UNDER-BLEAN PARISH COUNCIL

NOTICE OF THE PUBLIC AMENITIES COMMITTEE MEETING, to be held on Tuesday 23rd January 2024 at 19:45 in St Barnabas Parish Centre. All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda. Any item on the agenda may be heard in private when considered to be confidential.

Members of the public wishing to address or ask questions of the Council are requested to do so in writing or by email to the Parish Clerk at least 24 hours before the meeting.

Members of the public and press are invited to attend. Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. Any item on the agenda may be heard in private when considered to be confidential.

AGENDA

- 1. APOLOGIES** *(1 minute)*
- 2. DECLARATION OF INTERESTS** *(1 minute)*
- 3. PUBLIC PARTICIPATION** *(15 minutes)*
Members of the public will be given up to 15 minutes to talk with Councillors, the item may then be added to the agenda for the next meeting if agreed by Councillors.
- 4. ALLOTMENTS** *(10 minutes)*
 - A. To review allotment inspection report
 - B. To consider and propose to full council utilisation of skip for plot holders
- 5. COVID SNAKE** *(10 minutes)*
 - A. To consider and plan ongoing maintenance
- 6. CEMETERY** *(60 minutes)*
 - A. To review cemetery inspection report
 - B. To draft letters addressing issues identified at inspection
 - C. To consider and approve repairs to dilapidated bench
 - D. To consider how to address rubbish being left next to litter bins
 - E. Set date for next inspection

15th January 2024

S. Muteham

(S. Muteham) - Clerk to the Parish Council