



BOUGHTON-UNDER-BLEAN PARISH COUNCIL

NOTICE OF THE ORDINARY PARISH COUNCIL MEETING, to be held on Tuesday 13th February 2024 at 19:30 in St Barnabas Parish Centre. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda. Any item on the agenda may be heard in private when considered to be confidential.

Members of the public and press are invited to attend. Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. **Members of the public wishing to address or ask questions of the Council are requested to do so in writing or by email to the Parish Clerk at least 24 hours before the meeting.**

AGENDA

- 1. APOLOGIES** *(1 minute)*
- 2. DECLARATION OF INTERESTS** *(1 minute)*
- 3. MINUTES** *(5 minutes)*
 - A. Confirm minutes of the ordinary meeting of the Parish Council held on Tuesday 9th January 2024 (minutes 146-153)
 - B. Confirm minutes of the Public Amenities Committee meeting held on Tuesday 23rd January 2024
- 4. PUBLIC PARTICIPATION** *(15 minutes)*

Members of the public will be given up to 15 minutes to talk with Councillors, the item may be added to the agenda for the next meeting if agreed by Councillors.
- 5. FINANCE AND ADMINISTRATION** *(30 minutes)*
 - A. APPROVE BANK RECONCILIATION
 - B. APPROVE FEBRUARY PAYMENTS
 - C. MATTERS RESOLVED UNDER SCHEME OF DELEGATION
 - D. PARISH MEETING - to set date and format for Annual Parish Meeting
 - E. GRIEVANCE POLICY - to consider and approve amendments
 - F. PUBLIC PARTICIPATION POLICY - to consider and adopt policy
 - G. WORKING GROUPS - to review use of working groups
 - H. COMMITTEES - to review use of committees
 - I. GRANT FUNDING - to consider and approve application for KCC Kent Parish Council Winter Support Scheme
 - J. STREETLIGHTING - to consider request to move streetlight
- 6. PLANNING MATTERS** *(10 minutes)*
 - A. **24/505744/LBC** - Listed Building Consent to build a party wall in the loft space to comply with current building regulations to safeguard the property from fire. *154 The Street*
- 7. PUBLIC AMENITIES MATTERS** *(40 minutes)*

- A. POPLAR VIEW - to consider and approve quotes for fencing
- B. POPLAR VIEW - to consider and approve participating in Trees Outside Woodlands programme
- C. BULL LANE - to consider and approve costs for play equipment/outdoor gym repairs
- D. BULL LANE - to consider and approve cost for purchase of additional goal post sockets
- E. ALLOTMENTS - to consider use of skip for tenants to remove rubbish
- F. CEMETERY - to receive cemetery inspection report
- G. CEMETERY - to consider seasonal use of water tap
- H. CEMETERY - to consider and approve quotes for memorial testing
- I. COVID SNAKE - to consider and approve purchase/installation quote of white stones/chippings

8. COUNCILLORS REPORTS *(10 minutes)*

To receive reports on activities/matters brought to the attention of individual councillors

9. CHAIRMAN/CLERK'S REPORTS *(5 minutes)*

To receive reports on activities/matters brought to the attention of the Chairman and Clerk

7th February 2024

S. Muteham

(S. Muteham) - Clerk to the Parish Council